

The Board of Trustees of the Bayard Public Library of the City of Bayard, County Morrill, State of Nebraska, met in regular session in the Council Chambers on November 6, 2020 at 12:00 PM City of Bayard 445 Main Street, Bayard, NE. An agenda of the meeting was made available to the Board of Trustee members prior to the meeting. Present were Matt McLaughlin, Linda Safford, Jeanette Thompson and Judy White. Mandy Douglass joined virtually via Zoom. There being a quorum of council present, President Matt McLaughlin called the meeting to order at 12:07 PM with Jeanette Thompson taking minutes. Library Director Becky Henkel was in attendance.

Motion to approve the agenda was made by J. Thompson with L. Safford seconding the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Open Meetings Act was acknowledged as posted.

Motion to approve the minutes of the last regular meeting was made by L. Safford. J. Thompson seconded the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Library Operational Budget: No action taken.

Motion to approve the bills and claims was made by J. Thompson with J. White seconding the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Library Director's Report: Director Henkel reported that 683 books were checked out along with 109 books through Overdrive. Computers were use 20 times during the month of October. Some patrons still make appointments to use the library when it is closed. Director Henkel is still delivering books to the Villa. Director Henkel is doing her completion report for Cares Act Grant received in 2020 and she is applying for the Youth for Excellence Grant and a \$1000.00 Internship Grant for 2021. Director Henkel submitted a request for proposal to open bidding for E-Rate from two companies. All bids must be in by November 16, 2020. A review team consisting of the Library Director, Library Board Member and Mayor will meet and make decisions on November 17<sup>th</sup>. The library will be closed for Thanksgiving, November 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup>. Director Henkel will attend a zoom meeting on filing the Bibliostat which is required for accreditation and state library funding on December 1<sup>st</sup> so the library will be closed during that time.

Library Hours: A motion to keep the same hours as posted for the month of November was made by M. McLaughlin and M. Douglass seconded the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Kreutz Bennett Donor Advised Fund Grant: Director Henkel applied for this grant for lighting and flooring for the library. She is receiving bids from three companies for new lights in the library and bathroom. The board discussed this project.

Public Comment: None

Motion to adjourn was made by J. Thompson with M. McLaughlin seconding the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Submitted by Jeanette Thompson, Secretary